

***South Carolina**

To complete the application please visit the website:

<https://providerportal.dss.sc.gov/#/login>

The employee will create an account under the **Out of state Child Care lives in another state** portal.

Employee will fill out all requested information and submit

Please make sure to email us at cccentralregistry@azdes.gov with the individual's name, tracking number of the original request and the day it was completed to avoid receiving a 14-day closure letter.

Once you receive the results from South Carolina you will need to forward the results to DES, either by mail or via email to cccentralregistry@azdes.gov